

Highlands Subdivision HOA Board of Directors Special Meeting
Nov. 20, 2017 – 2:00PM-2:30PM – Conference Call – Bloomington, IN 47403

Minutes of the Meeting

I. Call to Order/Roll Call

President Mary Ann Williams called the meeting to order at 2:06pm. Directors present were Mary Ann Williams, Adam Blazak, Lucas Weeks, and Cindi Livingston.

II. Special Meeting Notice

Mary Ann Williams electronically requested a special meeting to preliminarily discuss topics to be addressed at the next Board Meeting. The meeting was set for 11/20/2017 at 2:00pm, to be conducted via conference call. Davorin Skender provided written waiver of notice that he was unable to participate.

III. Open Business

a) **Board of Directors Member/Treasurer Position.** Board Member Lucas Weeks provide written notice on 11/5/2017 that he would need to resign his position as a Member and Officer of the Board, effective 12/31/2017. Per the HOA By-Laws, the affairs of the Association shall be governed by a Board of Directors composed of five (5) persons. Following discussion, it was decided that notification would be provided to homeowners of the vacancy via posting on the website and on the upcoming early December newsletter; interested homeowners to contact the Board by Dec. 15, 2017 if interested. Additionally the Board Meeting scheduled for 12/05/2017 will be open to any interested homeowners as well.

b) **Executive Topic Discussion.**

IV. Close of Business/Adjournment

The meeting was officially adjourned by President Mary Ann Williams at 2:41pm.

Minutes submitted by: Cindi Livingston

DATE: 11/30/2017

Minutes approved by: